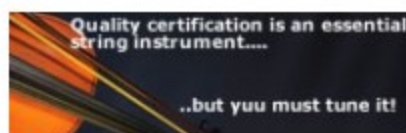


- Quality System
- Quality Control
- Workflow
- Business Intelligence
- Human Resource
- Environment, Safety and HACCP
- Project Management
- Automotive

## Next Steps

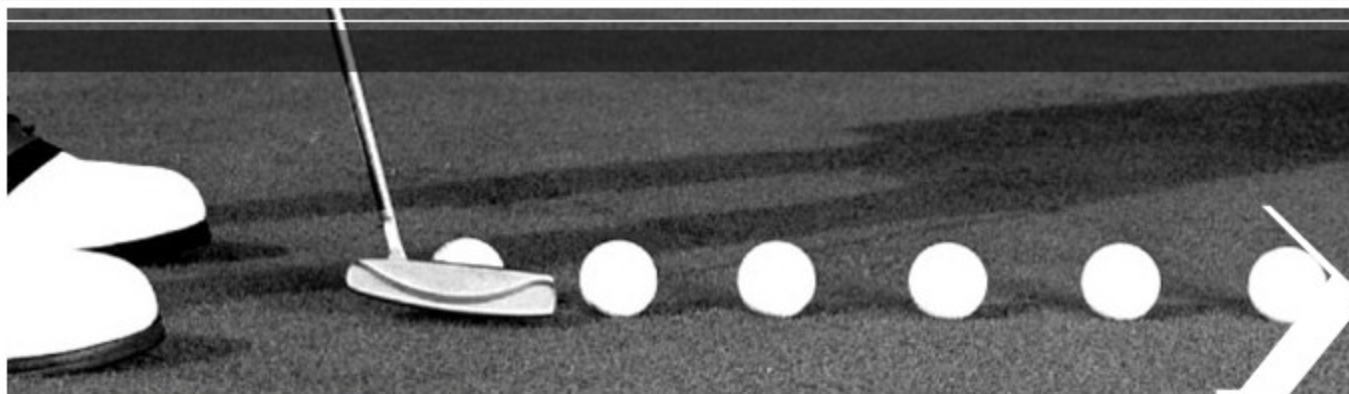
- Contact Us 0522-511416
- Informations
- Join a event
- Demo on-line



## Last News

- Blulink - "Chisciotte e gli Invincibili" for "Medici per il Nepal"
- OPEN HOUSE 2007...
- From local territory to the excellence places
- 2006....A GREAT YEAR FOR BLULINK

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## Quarta® Document Management

Manages document compilation, their review, history, distribution, filing and withdrawal using the Quarta WorkFlow. Documents can be created and edited with all standard Windows Programs such as Word, Excel, FlowCharter etc..

Traditionally, this module has a central role in the whole quality system: **Quarta®** offers the possibility of drawing up, recording, organising, diffusing in a controlled way all the manuals, procedures and instructions, according to the specifications provided by the **ISO 9000-2000** regulations.

### Documents

- Types of documents: Quality System/Safety/Environment manuals; Procedures; Instructions.
- Absolute document safety and confidentiality.Free classification of document hierarchy (e.g. Manual -> Procedure -> Instruction) and document types (Quality, Technical, Commercial, specific business areas, etc.)
- Interfacing with any Windows application for writing texts;Internal editor rich text.Attachment management in any format (text, images, etc.) Management of file-type documents (in any format), paper and hierarchical.Possibility of full text retrieval.Management of compound documents by displaying the father-son relation tree.

### Diffusion

- Each manual or procedure has a configurable life cycle and workflow, both during the drawing up phase (Processing -> Verification -> Approval -> Issue) and during the diffusion phase;
- Integration with E-mail: each user can be informed on a document review by means of a message in his/her mailbox, automatically display the received document with **Quarta®** and affix one's own electronic signature ;
- Displaying the documentation directed to the addressees: guaranteed protection against modifications and certainty to always consult the last issued version of the document;
- Displaying the history of the reviews;Displaying the history of the signatures for viewing and of the comments or feed-back.Cross Reference management;Controlled Copy management.

### Related Material

- Download
- Request Offer
- Print
- Tell to a Friend

### Related Products

- Quarta® Process Management
- Workflow

